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| **ATTACHMENT** **A** | **DOCUMENTS REQUIRED FOR ORGANISATIONS** **APPLYING FOR SIGNTORY STATUS** |

**\*THIS PAGE TO BE COMPLETED BY THOSE ORGANISATIONS THAT ARE APPLYING FOR SIGNATORY STATUS**

**\*PLEASE SUBMIT AS AN ATTACHMENT TO THE APPLICATION FORM**

Must submit all:

* A fully completed ACFID Code Compliance Self-Assessment and be broadly compliant in all areas
* 7.3.1 Policy: Non-development activity
* 8.2.1 Policy: Financial wrongdoing (outline how your agency meets the Principle and Obligations)
* 8.2.1 Partner memoranda of understanding, or similar management tools used for partner due diligence
* 1.4.1 Policy: Child safeguarding
* 5.1.1, 5.1.2 Policy: Partnership commitment policy
* 4.3.2, 4.4.1 Policy: Monitoring, evaluation and learning process
* 7.3.2 Policy: Complaints
* 8.3, 6.1.1 Transparency: Latest annual report
* 7.1.1, 7.4.1, 7.4.2: Governing Instrument (Constitution, or Memorandum and Articles of Association)
* 8.2.4, 8.3.2, 8.3.3: Most recent Audited financials
* Copy of business registration
* Copy of Australian Charities and Not for Profits Commission registration

Code of Conduct Information:

Has your organisation including staff and the governing body (please tick):

* Noted the annual fees and are able to pay fees on invoice.

ACFID Code of Conduct Signatory and/or ACFID Membership Fees are payable annually on invoice. See schedule of fees

 [http://www.acfid.asn.au/code-of-conduct/becoming-a-signatory/annual-fees](http://www.acfid.asn.au/code-of-conduct/becoming-a-signatory/annual-fees%20%20)