

ACFID Code of Conduct Committee Meeting

Melbourne, 19 May 2017

Delivery of the revised Code

The CCC discussed the Code Secretariat's progress on preparing for the new Code of Conduct to come into effect on **June 1**. In doing so, the CCC discussed and endorsed a number of documents, including the final version of the Good Practice Indicators (to be included in the Code's Quality Assurance Framework), the final Compliance Indicators, a plan for the promotion of the revised Code and the communication products that would be used, and the revised membership application guidelines. The CCC also discussed the recently finalised Global Standard for CSO accountability and opportunities for its alignment with the revised ACFID Code.

Compliance

The CCC discussed the annual code compliance report for 2016-17, and noted that it would be the last compliance report to be produced under the current Code. In this discussion, the CCC also noted that many of the compliance issues raised in the current year's report would be resolved by the introduction of the new Code. The CCC approved the performance review, and its outcomes and recommendations for presentation to the Board. In their compliance discussion, the CCC also reviewed and endorsed one new membership application for recommendation to the Board, and reflected on the most recent complaints-handling process undertaken by the CCC with the support of the Code Secretariat. In doing so, the CCC agreed some recommendations for improving the clarity and efficacy of this process.

CCC Governance

The CCC discussed progress on the appointment of an additional committee specialist, and agreed to continue canvassing options for this position. The CCC also discussed actions and recommended actions for the CCC and the Code Secretariat as a result of the CCC annual performance review discussion in the February meeting. In doing so, the CCC agreed a number of recommended actions, including the production of a regular communique after each CCC meeting to keep the ACFID membership informed on the work of the CCC. The CCC also agreed on the need for greater clarity on the roles and responsibilities for Code governance between the CCC, the Board and the Code Secretariat. The CCC agreed this should be actioned through the revision of some key reference documents and diagrams that cover the governance of the Code.

Planning for FY 17/18

The CCC reviewed and endorsed the Code Secretariat's operational plan for FY17/18, and in doing so noted that assisting members to be compliant with the revised Code will be a high priority for the Code team, and will also require a substantial amount of work.

The next CCC meeting will be held on **18 August**.

Information about the Code of Conduct Committee including Committee members and the Terms of reference can be found on the [ACFID Website](#).

For more information about the Code of Conduct Committee, contact ACFID Standards and Code Lead Jocelyn Condon on (02) 8123 2222 or jcondon@acfid.asn.au