



ACFID Code of Conduct Meeting

The CCC held its fourth and final meeting for the year in Melbourne on 8 November 2019.

Communiqués of each meeting are produced so that ACFID's members can be informed about the work of the CCC. The next meeting will be held in Canberra on 20, 21 February 2020.

General Code discussion

The Committee discussed the wider regulatory framework and interactions with the ACFID Code. They noted that New Zealand's Council for International Development ('CID') is reviewing their Code of Conduct, and that the Global Standard has granted funding and support for ACFID led activities in the Asia Pacific region to support the Global Standard. The Committee was also pleased to note that some ACFID resources have been linked and referenced by the ACNC in their Governance Toolkit. An update on compliance assessments was provided, and progress against the CCC's Focus Areas of Financial Wrongdoing and Marketing & Fundraising was also reported.

ACFID's Strategic Plan

The Committee had a presentation about the ACFID Strategic Plan, and discussed matters relating to the Code in relation to ACFID's plan. This session represented CCC consultation on the strategic plan, and any further opportunities for feedback will be forwarded to the CCC. The key points from the discussion will be provided to ACFID to help finalise the Strategic Plan for ACFID 2021 – 2026.

New membership application

The CCC approved the Indigo Foundation for Code Signatory Status and recommended them for full interim membership at the next meeting of ACFID's Board.

Suspension of Code Signatory status

The Committee suspended the Code signatory status of Sport Matters, as per the CCC's non-compliance policy. It results from a failure to comply with deadlines and requests for Code reporting.

Suspension is a temporary hold on Code Signatory status. Suspension took place from 13 November 2019 and will stay in place until Sport Matters submits the necessary reporting, or to a maximum of 2 months (up until 13 January 2020). As per policy, the suspension has been advised on the ACFID website, and the ACFID Board notified. The organisation's ACFID membership is not affected during this time. It is anticipated that Sport Matters will be able to fulfill the reporting requirements in that timeframe. If not, the CCC will need to consider revocation of Code Signatory status.

Improvements to CCC's Complaint-handling

The Committee approved changes to its complaints handling policy. These changes ensure the CCC complaints handling approach represents good practice to potential high-risk enquiries, allowing a more survivor-centred approach to any incidents which may involve safeguarding. The Committee discussed the current complaints handling process in the context of the expectations of complainants and outcomes available to the CCC. The Code Secretariat will review the information provided to complainants and also the detail available on the complaints-handling pages of the website.

CCC Governance

In 2018 the CCC agreed to separate out the Committee's Terms of Reference from its current document, which captures both Terms of Reference and Operating Guidelines, to create a simpler and more streamlined document. The Committee finalised its Terms of Reference and started to focus on the accompanying Governance Framework. The Committee created a working group to progress this Governance Framework to a stage where the CCC can consider a final proposed draft at its February 2020 meeting. It is anticipated both documents will be put to the ACFID Board in March 2020 for their final approval.

Committee membership

The Committee elected Rebecca MacFarling and Simon Miller as Co-Deputy Chairs of the CCC for 2020.

The Committee formally noted the valuable contribution Michelle Pearce and Bob Mitchell have made to the CCC during their time on the Committee. Both depart at the end of 2019, and we will be welcoming two new CCC members next year, Karen Kandur from ActionAid Australia (elected role), and Bandula Gonsalkorale (independent consultant appointed as Accounting Specialist). The induction process was noted, and meetings for 2020 diarised.

Information about the Code of Conduct Committee including Committee members and the Terms of reference can be found on the [ACFID Website](#).

For more information about the Code of Conduct Committee, contact ACFID Standards and Code Lead Sophie Seck on (02) 8123 2222 or sseck@acfid.asn.au