

# ACFID Code of Conduct Committee (CCC) Meeting

This is a summary of the CCC meeting held online on 20 August 2021.

The CCC meets four times each year. Communiqués of each meeting are produced so that ACFID's members can read and understand the work of the CCC. The next meeting will be held on 12 November 2021.

## Interpreting and implementing the Code

The Committee discussed a draft "Code Interpretation Statement". The Committee agreed the statement successfully links the Code and the Quality Assurance Framework (QAF), and in doing so serves to extend the expectations of compliance with the Code to compliance also with the QAF. There was a potential ambiguity in the Code's architecture relating to how members demonstrate their compliance with the Code, and the Committee agreed this statement would assist in providing clarity for members. The statement will be shared with the Board for noting, prior to being issued to members.

The Committee agreed on the addition of two new terms in the General Definitions section of the Code's QAF, being 'implementation' and 'regular review'. Members will be advised of these additions and their definitions, after the Board notes these changes.

## New membership applications

The CCC approved Hope for Children Organisation for Code Signatory Status and recommended them for full interim membership at the next meeting of ACFID's Board.

## Session with ACFID President

The Committee welcomed the ACFID President, Susan Pascoe, who gave an overview of Board activities and priorities, as well as reflecting on the positive Board-CCC relationship and the Board's high level of confidence in the CCC.

## Environmental sustainability overview

The Committee contributed ideas about organisations, networks, resources or groups that could provide content or resources to help the Code secretariat develop this Focus Area into its second year.

## Complaints

The meeting discussed current complaints being handled by the Committee, and how the Committee's complaints handling process could be further strengthened.

## New Code promotion strategy

The Committee reflected on the success of "[Spotlight on the Code](#)" as the previous promotion strategy and noted positive ideas from the membership to promote the Code in the future. These involve encouraging and enabling ACFID members to self-promote their allegiance to a higher mark of quality through their ACFID membership. The target audience is the network of ACFID members - primarily existing donors, potential donors, the public and funders. The Committee provided direction to the Secretariat as to how best to prioritise that work.

## CCC Governance

The incoming CCC Chair, Alan Cameron, attended the meeting as an observer as part of his induction process. Alan takes the Chair position in 2022, as Clare Petre retires from the position after 2 terms.

The terms for two elected positions currently filled by Leah Odongo and Josh Edwards, end later this year. Both Leah and Josh are eligible for re-nomination.

The second term for the Community Representative position, currently filled by Simon Rice, finishes this year. The Committee discussed the position description for this role, which is not a technical or a specialist position, but instead quite a broad role that ideally will be filled by someone independent of the sector. Position Description will be finalised shortly and advertised.

Information about the Code of Conduct Committee including Committee members and the Terms of reference can be found on the [ACFID Website](#).

*For more information about the Code of Conduct Committee, contact ACFID Standards and Code Lead Emily Moreton on (02) 8123 2237 or [emoretton@acfid.asn.au](mailto:emoretton@acfid.asn.au)*